



Okehampton Hamlets Parish Council

To all Members of the Council

You are hereby summoned to a Meeting of the Council to be held at 7.30pm on Tuesday 4th February 2025 at Meldon Village hall, Meldon, Okehampton

Emily Young, Parish Clerk, dated 29/01/2025

AGENDA

Members are reminded that a disclosable pecuniary interest in any item on the agenda should be declared, with the reason, before the item is discussed.

1. Members of the Public – (maximum time limited to 3 minutes per person)

Residents are invited to give their views and question the Parish Council on issues on this agenda, or to raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. A question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.

2. Declarations of Interest -

3. Apologies – Cllr Brian Wood

4. Approval of Minutes of previous meeting held on 14th January 2025

5. Matters arising - To ensure the tasks assigned at the previous meeting have been completed – **Clerk** – to arrange delivery of free landmark tree, governance meeting, seek permission from Highways re new salt bin at Southcott, obtain latest info from Oke Commoners secretary for BtB, change meeting room, submit precept, follow up with White Wood Management on OTP, update grant form, go out to tender on grass cutting. **Cllr Cooper** – Contact army camp **Cllr Norris** – update grant form.

6. Planning – to consider and agree response to applications listed below together with any others received up to date of this meeting:

6.1 Ref – 0063/25/HHO - Maddaford Retreat, Thorndon Cross, EX20 4NE
Householder application for proposed rear extension

6.2 Planning decisions – To note:

6.2.1 Ref – 3300/24/ARC – Development site at SX603 961
Application for approval of details reserved by condition 18 (Highways works) to planning consent 2731/15/OPA
Discharge of conditions not approved

6.2.2 Ref – 3795/24/NMM – Non-material minor amendment to planning consent 1887/21/FUL to amend the wording of conditions 2,6 & 8

Non material minor amendment GRANTED

7. DCC and WDBC – to consider the Councillors written reports/updates.

8. Beating the bounds & VE Day – new committee for BtB with delegated decision making powers LGA1972 S.101(1)(a)

9. To receive reports from meetings and events attended by Parish Council representatives

10. Finance –

10.1 Accounts for payment –

E Young wages for January	£675.13
E Young travel	£TBC
E Young expenses	£59.98
HMRC	£0.00
Meldon hall hire 4th Feb 2025	£20.00
Parish on-line (mapping system)	£45.00
Nicky Johns granulite quarry litter pick	£TBC

10.2 Credits received –

To note interest earned 09/01/25	£54.60
To note credit from N Johns (Meldon shed)	£475.00

10.3 Request for spending

10.4 Finance general

10.4.1 Rent review 2026 Granulite shed

10.5 RFO report/Bank reconciliation – Cllr Littlejohns to approve

Prepared by Emily Young, Parish Clerk and Responsible Financial Officer

Date 29/01/2025

To be approved by - Cllr Martin Littlejohns
At the Parish Council meeting on 4 February
2025

Balance per bank statements as at 29 January 2025

	£	£	
Current account (Treasurers)		898.57	Current Account (36901368)
Deposit account (BB Inst online)		57,901.56	Savings Account (38166660)
		58,800.13	

Less: any unrepresented cheques 0 0.00

Add: any unbanked money 0 0

Net bank balances as at 29 January 2025 58,800.13

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

Cashbook

Opening Balance	65,156.98	
Add: Receipts in the Year	529.60	(up to 28/01/2025)
Less: Payments in the Year	6,886.45	(Include VAT - up to 15/01/2025)
	58,800.13	

Closing balance per cash book (receipts and payments book) as at 8 January 2025 (must equal net bank balances above) 58,800.13 0.00 Difference

10.6 Grant applications –

10.6.1 Who let the Dads our Okehampton – **Granted £200.00 14 Jan 2025 10.7.1 but amendment to original request**

11. Environmental issues

11.1 Odours East of Okehampton – to receive an update

12. Open Spaces

12.1 To receive update from Working Group

12.2 OTP White Wood Management – Clerk

12.3 Endurance GB Old Meldon quarry – 2nd March

12.4 To note Dartmoor Youth Rangers at Meldon Quarry on Sat the 8th of Feb 10am – 3pm

13. Highways

13.1 Snow warden \ salt bins – update Highways

13.2 Damaged fence by A30. Reported to Highways England (again 08.01.25) **Ref:** FMS6950731

14. Economic Development Projects

14.1 Okehampton BID– to receive an update

14.2 Regeneration project to receive an update

15. Landmark tree

16. Annual parish meeting

17. Safety of Lithium-ion batteries

18. SW Licensing – The Ashbury resort – Southcott

19. Archive papers

20. Review of Standing Orders

21. Community governance review meeting

22. To confirm date of next meeting – Tuesday 4th March 2025 at 7.30pm Meldon village hall

PART TWO

Items which may be taken in the absence of the press and public. The Council is recommended to pass the following resolution:- ‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.’

23. To note current WDBC Enforcement case list and information.