



Okehampton Hamlets Parish Council

To all Members of the Council

You are hereby summoned to a Meeting of the Council to be held at 7.30pm on Tuesday 5th November 2024 at Meldon Village hall, Meldon, Okehampton

Emily Young, Parish Clerk, dated 30/10/2024

AGENDA

Members are reminded that a disclosable pecuniary interest in any item on the agenda should be declared, with the reason, before the item is discussed.

1. Members of the Public – (maximum time limited to 3 minutes per person)

Residents are invited to give their views and question the Parish Council on issues on this agenda, or to raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. A question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.

2. Declarations of Interest -

3. Apologies – Cllr Jan Goffey

4. Approval of Minutes of previous meeting held on 1st October 2024

5. Planning – to consider and agree response to applications listed below together with any others received up to date of this meeting:

5.1.1 Reference:

3017/24/PDM

Proposal: Application to determine if prior approval is required for a proposed change of use of agricultural building to 1No dwelling (Class C3) & for associated development (Class Q (a+c)) - *for information purposes only.*

5.2 Planning decisions –

6. DCC and WDBC – to consider the Councillors written reports/updates.

7. Dartmoor marshalls update - 25 recorded byelaw infringements dealt with at Meldon quarry – 8 fires, 16 camping and 1 general

8. Beating the bounds & VE Day

9. To confirm attendees at Remembrance Sunday

10. Memorial bench Exeter Road

11. OTC Christmas social – 4-6pm Wednesday 11 December

12. TOR support services annual report (previously circulated)

13. Free Landmark tree from Devon Wildlife Trust

14. To note Granite Way viaduct closure – 11 Nov – 1 December 2024 inclusive – See website for more details

15. To receive reports from meetings and events attended by Parish Council representatives

16. Finance –

16.1 Accounts for payment –

E Young wages for October	£TBC
E Young travel	£15.30
E Young expenses	£0.00
HMRC	£TBC
Meldon hall hire 5 th Nov 2024	£25.00
Ravenquest Inv RQ2442 – Meldon and OTP work	£275.00

16.2 Credits received –

To note Interest earned	£48.56
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16.3 Request for spending –

16.3.1 Clerk to attend Devon SLCC AGM and Christmas lunch	£29.95 + £4.00 bus
16.3.2 RBL donation	£TBC

16.4 Finance correspondence –

To note two letters from Lloyds bank

16.5 RFO report/Bank reconciliation – Cllr Littlejohns to approve

Balance per bank statements as at 30 October 2024

	£	£
Current account (Treasurers)		1340.52
Deposit account (BB Inst online)		68,734.25
		70,074.77

Less: any unrepresented cheques 0 0.00

Add: any unbanked money 0 0

Net bank balances as at 30 October 2024 **70,074.77**

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows

Cashbook

Opening Balance	53,049.01
Add: Receipts in the Year	18,804.02
Less: Payments in the Year	1,778.26
	70,074.77

Closing balance per cash book (receipts and payments book) as at 23 September 2024 (must equal net bank balances above)

£70,074.77 (No differences)

16.6 Budget 2025-2026 – to consider initial thoughts for setting budget for coming year - All Councillors to forward their ideas to Clerk to enable a first draft budget to be circulated in advance of the Dec meeting when it will be considered prior to adoption in January.

16.7 Clerks pay review scales and hourly rates to note revised nationally agreed pay scales and agree scales and payment of increased rates to Clerk including backdating of payments to 1st April 2024

16.8 Grant application – Okehampton Voices (previously circulated)

16.9 To vire money from grant to S.137 budget

17. Environmental issues

17.1 Granulite quarry

17.2 Odours East of Okehampton – to receive an update

18. Open Spaces

18.1 To receive update from Working Group

19. Highways

19.1 Snow warden \ salt bins

20. Economic Development Projects

20.1 Okehampton BID– to receive an update

20.2 Regeneration project update

21. To confirm Date and venue of next meeting – Tuesday 3rd December 2024 at Meldon Village Hall

PART TWO

Items which may be taken in the absence of the press and public. The Council is recommended to pass the following resolution:- ‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.’

22. To note current WDBC Enforcement case list and information.

23. Lease of easements

24. Potential Pathway Link in Parcel 2