

Okehampton Hamlets Parish Council

Grant Application Terms and Conditions

(effective with effect from 1/4/2022)

(updated 4/6/2024)

- Okehampton Hamlets Parish Council has a budget for the award of grants using certain legal powers. Where there is no statutory power specific to the activity for which the grant is sought, the Council may use Section 137 of the Local Government Act to give grants to community organisations. This power can only be used if it will benefit **some or all of the Okehampton Hamlets area or its residents and where the benefit obtained is commensurate with the expenditure incurred.**
- Most grants awarded are of the order of £150-£300, with a maximum payment of £500. Councillors may award a higher figure should they feel it is justified and if the benefit to the Community is appropriate.
- Grant applications are considered at each meeting of the Parish Council. Dates of meetings are posted on the Parish Council website www.okehamptonhamlets-pc.gov.uk
- Grant applications must meet the criteria set out below and applications must be made on the Parish Council's application form obtainable from the website or Parish Clerk. Applications should be returned to the Parish Clerk and accompanied by appropriate accounts or supporting financial information as detailed on the form. Applications may be refused or deferred if applicants do not comply with these requirements.
- Grant applicants are also encouraged to apply to other Councils and Grant Awarding Bodies for funding.

Terms and Conditions

1. The amount of any award will be at the discretion of the Parish Council, which also reserves the right to refuse any application which, in their judgement, does not fit the criteria.
2. Only one application from any organisation will be considered in any given financial year. (1st April – 31st March)
3. All applications will be considered on their merits, but in general grants will only be awarded for capital projects such as the purchase of equipment or to support a community event, festival or other special event.
4. Applications for service orientated purposes will be considered providing that the grant will support an organisation in its basic service delivery and where demonstrable evidence can be provided by the applicant that pressing community need(s) are being addressed for the benefit of residents of Okehampton Hamlets Parish.
5. Grants will be awarded to voluntary groups, not-for-profit organisations and charities operating in Okehampton Hamlets where the benefit will be for this area and its residents.
6. Applications from regional or national organisations will be considered only if a direct benefit to Okehampton Hamlets and its residents can be demonstrated.
7. Any applications received from a new applicant, or where felt appropriate, the Council may appoint a Councillor to be a 'Mentor' to that organisation. The role of the Mentor will be to liaise with the organisation to ascertain further information about the Group and the purpose for which the grant funds will be used before the application is

considered by the Council and if funds are awarded to follow up with the Group to identify the benefits residents of The Hamlets have gained.

8. Grants will not be awarded to individuals, commercial or profit making organisations or political organisations.
9. Retrospective applications, eg for items already purchased or for events which have already taken place will not be considered.
10. Recognition of any grant awarded by the Parish Council must be made in any publicity for the recipient.
11. All recipients of grants may be requested to attend the Annual Parish Meeting to make a presentation explaining how the funds have been used and explain what benefits have resulted from its use.
12. If any grant or part of a grant is used for purposes other than those for which it was awarded, the recipient organisation may be required to repay the grant to the Parish Council.
13. The Parish Council reserves the right to publicise any grants given, including local press and its Website.

**Terms & Conditions adopted by Council on 1/3/22 minute reference 274/10.2.
Reviewed 4/6/24 minute ref 12.1**