



Okehampton Hamlets Parish Council

To all Members of the Council

You are hereby summoned to a Meeting of the Council to be held at 7.30pm on Tuesday 4th June 2024 at The Links Room, Ockment Centre, Okehampton

Jane Gillard, Parish Clerk, dated 29/05/2024

AGENDA

Members are reminded that a disclosable pecuniary interest in any item on the agenda should be declared, with the reason, before the item is discussed.

1. Members of the Public – (maximum time limited to 3 minutes per person)

Residents are invited to give their views and question the Parish Council on issues on this agenda, or to raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. A question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.

Sgt Nathan Ironmonger – update on activities planned in Meldon Quarry during July

3. Declarations of Interest -

4. Apologies –

5. Approval of Minutes of previous meeting held on 7th May 2024 and the Annual Parish Meeting held on 16th April 2024

6. Planning – to consider and agree response to applications listed below together with any others received up to date of this meeting.

7. DCC and WDBC – to consider the Councillors written reports/updates.

8. Neighbourhood Planning – this agenda item may be moved to Part 2 of the meeting depending on the timing of the release of the Examiners Report

8.1 to receive an update on joint Okehampton Neighbourhood

9. To receive reports from meetings and events attended by Parish Council representatives including –

10. Correspondence

10.1 To consider invitation to join the Rural Village Services Group (details previously circulated)

10.2 Okehampton Town Council – invitation to presentation at Town Hall, 20th June, 10am, from GWR re new Okehampton Station

10.3 Dartmoor National Park – to consider grant request for £500 towards costs of Meldon Wildlife Day, 20th August 2024 and to consider if Council wish to have a 'stall'

11. Finance –

11.1 Accounts for payment –

Mrs J Gillard wages £594.80, travel £25.65, Exp £54.00	£ 674.45
Mrs E Young wages	£ 239.20
Ockment Centre	£ 79.49
Mole Avon (repair materials)	£ 89.10
Ravenquest	£ 350.00
P Russell (internal audit)	£ 150.00

11.2 Internal Audit – to note final report and agree any actions required.

11.3 Insurance – to note renewal terms agreed and premium paid

11.4 Bank reconciliations – to appoint Councillor to undertake quarterly checks

12. Review of Council Documentation

12.1 To review Grant Terms and Conditions

13. Environmental issues

12.1 Mud on highways, Crediton Road and Exeter Road Industrial Estate, to note any new issues

12.2 Odours East of Okehampton – to receive an update

14. Open Spaces.

14.1 To receive update from Working Group

14.2 To receive an update on work to be carried out by StOC

14.3 DCC Free Tree Schemes – to consider offer of trees (details previously circulated)

15. Updates on Flood Plan

16. Clerks Report – to note contents and raise any questions arising.

17. D Day Celebrations 6th June 2024 – to receive an update and report from Working Group

18. Economic Development Projects

18.1 Okehampton Regeneration Board– to receive an update

19. To confirm Date and venue of next meeting – Tuesday 2nd July 2024 at Meldon Village Hall

PART TWO

Items which may be taken in the absence of the press and public. The Council is recommended to pass the following resolution:- ‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.’

20. To note current WDBC Enforcement cases list and information.

21. Clerk Recruitment – to receive an update on future administration arrangements including post/ mobile telephone (agreement of costs)/ publication of agendas etc

Okehampton Hamlets Parish Council - Bank Reconciliation

Current account at 27/05/24			694.51	
Deposit account at 27/05/24			58446.43	
		Total	£66187.59	
For info – funds received (inc in balances above)	VAT Refund	£ 1431.22		
Less Unpresented cheques/payments				
			£59140.94	
Budget	Annual budget		49288	
	Year to date spend		10000	
	Unspent revenue against allocated budget		£ 39288	
Allocated Reserves	Election	3000.00		
	Cemetery purchase	1000.00		
	Beating Bounds	500.00		
	General Reserve	23000.00		
	Equipment replacement	1500.00		
	Defibrillator replacement	900.00	29900	
		Total	£ 69188	